



Welcome to the SURGE Rec. Center School Year 2011-2012 program! We have an amazing and exciting school year planned for you! This guide contains SURGE School Year contact information as well as some general SURGE information. We are all looking forward to another great year at SURGE!

SURGE REC CENTER CONTACT INFO

<u>Rec. Center Main Room</u>	<u>952.848.4827</u>
<u>Field Trip Cell Phone</u>	<u>952.913.7842</u>
<u>Main Office – Billing & Registration</u>	<u>952.848.3947</u>
<u>SURGE Manager Carrie Proctor</u>	<u>952.848.4814</u>

SURGE Rec. Center Supervisor e-mail:

Paul Miller paumiller@edina.k12.mn.us

SURGE Rec. Center Online:

www.edinacommunityed.org and then click on “SURGE”

SURGE REC CENTER INFO

The SURGE Rec. Center is a nationally accredited before and after school & non-school day program for youth in grades 6 - 9.

Located in room 136 of the Edina Community Center, the SURGE Rec. Center is open every school day morning from 6:45am to 7:45am and every afternoon from 2:40pm - 6:00pm. SURGE is a great place to hang-out, work on homework, or be active in the gyms.

During non-school days, SURGE offers full-day programming and is open from 6:45am - 6:00pm. The SURGE Rec. Center goes on a field trip on these days and is out of the building from 10:00am - 3:00pm.

Please note: There is not a stay back option on SURGE full-days.

SURGE REC CENTER INFO

- SURGE Youth coming from Valley View in the afternoon ride **bus 37 leaving from door 15 at 2:45pm** or **bus 43 leaving from door 14 at 2:45pm** to go to SURGE.
- Students can either have a fixed schedule every week or be on hourly contracts.
- Parents need to call every time that their youth will be absent from the program on a regularly scheduled day. If notice of absence is not given, the parents will be charged a \$5.00 finders fee to locate the youth.
 - Parents have the option to sign on the registration form, that if they do not want SURGE staff to call them if their youth does not come to the program on a scheduled day.
- All students need to be signed out at the end of the day, either by a parent or on their own with parent's consent.
 - All youth must be signed out by 6:00pm. Any students still signed in after 6:00 pm are assessed a late fee of \$1.00 per minute.
- Every day the youth will have opportunities to choose what they would like to participate in. Available daily; a special event that often include community service projects, active play, homework/library, computers, Wii with approved games, table tennis, pool, music with approved lyrics, arts/crafts, board games, and free time to just hang out. Occasionally staff approved movies, with no higher ratings than PG-13, are shown.
- Youth must be responsible for signing on the locator board where they are at all times. SURGE Youth must stay in staff approved areas. If they do not, they will be restricted to the main room only.
- Snack is provided to registered youth every afternoon.
- Detailed field-trip information for non-school days will be sent out, one week prior to the trip, to registered participants only. Pre-registration is required for all field-trips.

If you have any concerns or questions regarding the information in this guide or anything else about SURGE Rec. Center School Year 2010-2011 please contact SURGE Manager Carrie Proctor or SURGE Supervisor Paul Miller.

SURGE Rec. Center School Year 2010-2011 begins Tuesday September 7th- see you there!



A banner with a dark background. On the left, there is a stylized graphic of a hand holding a computer mouse with green arrows pointing upwards. To the right of the graphic, the text "COMPUTER AND CELL PHONE GUIDELINES" is written in a bold, white, sans-serif font.

COMPUTER AND CELL PHONE GUIDELINES

SURGE Rec. Center is a part of the Edina School District and we comply with all school district developed regulations. The following rules and regulations have been explained to your youth and are currently in place at the SURGE program:

- Youth may use the computers when there is a staff person present to monitor use.
- All flash/music videos are not allowed on SURGE computers unless staff approved.
- Youth at SURGE may only use their personal login for computer use.
- District Media monitors all Google searches; however some sites/images may slip through the filter. To limit accidental access to these sites/images please limit Google searches to staff approved searches.

Consequences for inappropriate computer use:

- A meeting will be set up with parents, youth, and SURGE staff
- If required computer use restriction will be put in place
- If required a suspension from the program will be issued

In addition to computer use rules we also have a set of expectations regarding the use of cell phones & other electronic devices while at SURGE:

- Youth may bring them and use them while at SURGE and on field trips but do so entirely at their own risk- staff will not be responsible for watching youth's phones/ipods/etc., please plan accordingly.
- Youth are allowed to have them as long as they are being used appropriately- failure to do so will result in them being taken away by the staff and returned to the youth's parent at the end of the day.

The logo features a stylized blue hand icon with green lightning bolts on the left, followed by the text "SURGE REC CENTER NON SCHOOL DAYS" in a bold, white, sans-serif font on a black background.

The Edina SURGE Rec. Center is open from 6:45am – 6:00pm during the following non-school days:

October

Thursday Oct. 20
Friday Oct. 21

November

Monday Nov. 21
Tuesday Nov. 22
Wednesday Nov. 23

December

Thursday Dec. 22
Tuesday Dec. 27
Wednesday Dec. 28
Thursday Dec. 29

January

Monday Jan. 2
Monday Jan. 30

March

Friday Mar. 9

April

Monday Apr. 2
Tuesday Apr. 3
Wednesday Apr. 4
Thursday Apr. 5
Friday Apr. 6

Edina SURGE Rec. Center

Homework Contract

SURGE will offer our Library as a quiet homework space for those youth who need a place to do their homework, to read, or to simply be in a quiet place. The Library will be staffed Monday – Friday, so help will always be available for those who need it.

We recognize that while some SURGE youth may and will come to the library freely, others may need a little more encouragement. When a family turns in a contract they are asking us to *remind* their youth to go to the library and get some work done. However, it is essential that parents communicate their expectations to their youth.

If a SURGE youth has contracted time but claims they don't have homework that day, they will still be required to fulfill their contract. Youth should bring something to read or something quiet to do, unless parents make other arrangements.

Please fill out the contract below- **parents and SURGE Youth both need to sign.**

HOMework CONTRACT

Student name

School

Please circle your preference:

Day(s): Monday Tuesday Wednesday Thursday Friday

Time: 10 minutes 15 minutes 20 minutes 30 minutes

SURGE Youth signature

Parent signature