

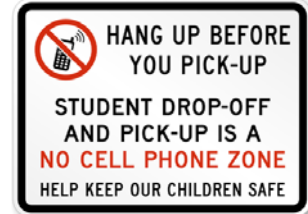
**Concord Elementary**  
**Student Drop Off/Pick Up Process**  
**2010-11**

In the interest of student safety it is important that both drivers and students follow the guidelines set forth in this notice. Our world is a busy place and people have places to go. We need to remember our next meeting or appointment is not more important than the safety of our children.

Please remember that you always have the option to park your car and:

AM: Walk your student into the building

PM: Meet your student at the door and walk with them back to your car.



We ask drivers to:

- 1) Wait in a single file line around the outside of the lower (southeast) parking lot.
- 2) Please pull as far forward as possible. We increase our efficiency when we do not have large gaps between cars.
- 3) Have students enter and exit the car on the passenger side
- 4) Pick up students between the sidewalk outside door # 6 and the bridge (see map)
- 5) Be respectful of other drivers and the adults who are supervising the area.
- 6) 4<sup>th</sup> and 5<sup>th</sup> Grade Students can use Concord Ave parking area (north and south of the bridge)

We ask drivers to NOT:

- 1) Pick up students outside the designated zone
- 2) Park or leave your car in the pick up lane (if you need to assist your child in or out of the building – park in a designated spot)
- 3) Double or triple park
- 4) Budge in line
- 5) Use the upper entrance as a pick up area. **The upper entrance (west parking lot) is for BUS TRAFFIC ONLY from 8:10 to 8:35 and 2:50 to 3:20**

