

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE MEETING OF JUNE 22, 2009

REGULAR MEETING
7:02 P.M.

Edina Community Center
5701 Normandale Road
Room 349

SCHOOL BOARD MEMBERS PRESENT:

Ms. Idith Almog
Ms. Cathy Cella
Mr. Brian Hedberg
Mr. Jeff Johnson
Ms. Bert Ledder
Mr. Randy Meyer
Mr. Peyton Robb

PRESIDING OFFICER: Chair Randy Meyer

7:02 – 10:00 P.M.

ADMINISTRATIVE STAFF PRESENT:

Dr. Ric Dressen, Superintendent of Schools
Dr. Michael Burke, Director of Media and Technology Services
Dr. Gwen Jackson, Director of Administrative Planning and Services
Mr. Doug Johnson, Director of Community Education Services and Community Relations
Dr. Thel Kocher, Director of Research and Evaluation
Ms. Penny Kodrich, Director of Special Services
Dr. Jenni Norlin-Weaver, Director of Teaching and Learning
Mr. Jay Willemsen, Director of Business Services

CERTIFIED CORRECT:

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Mr. Randy Meyer, Chair

Ms. Bert Ledder, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
DISTRICT 273 EDINA, MINNESOTA
June 22, 2009

7:02 P.M. Chair Meyer called to order the regular meeting of the Board of Education. Members present: Almog, Cella, Hedberg, Johnson, Ledder, Meyer, Robb. Staff present: Dressen, Burke, Jackson, Johnson, Kocher, Kodrich, Norlin-Weaver, Willemssen. Member Robb moved and Member Ledder seconded that the minutes of the special meeting of May 19, 2009; regular meeting of May 19, 2009; the special meeting of June 1, 2009; the special meeting of June 8, 2009; and the minutes of the special meeting of June 15, 2009, be approved. All members voted Aye.

RECOGNITIONS

- State Champions – Edina High School Competition Cheer Team
- State Champions – Edina High School Boys' Tennis Team

REPORTS

- Intermediate School District 287 Update – Dr. Sandy Lewandowski, Superintendent
- State Assessment Update – Dr. Thel Kocher, Director of Research & Evaluation
- Edina Alt Comp Plan – Mr. Rob Gardner, Alt Comp Facilitator
- 2008–2009 Leadership Action Plan – Dr. Ric Dressen, Superintendent

CONSENT

1. Personnel Recommendations
2. Community Education Services Personnel Recommendations
3. Expenditures Payable on June 8, 2009
4. Expenditures Payable on June 22, 2009
5. Bond Fund Expenditures Payable on May 28, 2009
6. Bond Fund Expenditures Payable on June 8, 2009
7. Alternative Facilities Bond Expenditures Payable on May 28, 2009
8. Alternative Facilities Bond Expenditures Payable on June 8, 2009
9. Commendation of Edina High School 2008–2009 Competition Cheer Team
10. Commendation of Edina High School 2008–2009 Boys' Tennis Team
11. Gifts from Creek Valley Elementary School PTA
12. Gift from Highlands Elementary School PTA
13. Gift from Edina Lacrosse Association
14. Gift from John and Jill Trautz

ACTION ITEMS APPROVED BY UNANIMOUS VOTE

1. 2009–2010 Transportation Fund (03) Budget
2. 2009–2010 Building Fund (06) Budget
3. 2009–2010 Debt Redemption Service Fund (07) Budget
4. 2009–2010 Internal Service Fund – Dental (20) Budget
5. Food Service Management Contract Renewal
6. Workers' Compensation Insurance Renewal
7. IEA Contract Renewal for 2009–2010
8. Rubbish Disposal Service Contract
9. High School Copier Contract
10. Purchase of McAfee Active Virus Defense System Software
11. Purchase of Reason Computers for Staff and Students
12. Purchase of Computer Monitors for Staff and Student Computers
13. Purchase of HP Compaq Notebook Computers for Staff
14. Purchase of HP Compaq Notebook Computers for Students
15. Purchase of Calculators for Edina Middle and High School Students and Staff
16. Purchase of Mathematics Texts for Edina Middle and High School Students
17. Purchase of Mathematics Texts for Edina High School Students
18. Revised Policy 3518.1 – Business and Noninstructional Operations, Emergency Management
19. New Policy 109 – School District, School District Advisory Teams
20. New Policy 217 – School Board, Legislative Involvement
21. New Policy 432 – Personnel, Assignment and Transfer of Teachers
22. New Policy 435 – Personnel; Teacher Supervision, Performance Improvement and Evaluation
23. New Policy 437 – Personnel; Resignation, Termination or Nonrenewal of Activity Position
24. New 600 Series Policies – Education Programs, Phase I
25. New Policy 911 – Community Relations, Use of Volunteers in Schools

ACTION ITEM AMENDED AND APPROVED BY MAJORITY VOTE

2009–2010 General Fund (01) Budget

ACTION ITEMS AMENDED AND APPROVED BY UNANIMOUS VOTE

1. 2009–2010 Food Service Fund (02) Budget
2. Purchase of HP Compaq Notebook Computers for Staff
3. Purchase of Staff and Student Laptops for 1-to-1 Pilot Program

DISCUSSION

1. 2009–2010 Leadership Action Plan

2. Revised Policy 412 – Personnel, Resignation, Layoff, Termination or Nonrenewal of Employee
3. New 600 Series Policies – Education Programs, Phase II
4. Rescind Series 4000 Policies – Personnel

LEADERSHIP UPDATE

1. Leadership News
2. Board Committee Minutes

ANNOUNCEMENTS

Dr. Dressen thanked the Board members for attending all the numerous functions the past month. Principals Locklear invited the Board to visit the high school Friday morning at 8:30 to learn more about ALP. Member Ledder shared new Welcome Center folders with the Board.

The meeting adjourned at 10:00 P.M. The minutes and resolutions are on file at the district office, 5701 Normandale Road, and are open to public inspection.

Mr. Randy Meyer, Chair

Ms. Bert Ledder, Clerk

OFFICIAL MINUTES OF THE BOARD OF EDUCATION OF JUNE 22, 2009

7:02 P.M. Chair Meyer called to order the regular meeting of the Board of Education. Members present: Almog, Cella, Hedberg, Johnson, Ledder, Meyer, Robb. Staff present: Dressen, Burke, Jackson, Johnson, Kocher, Kodrich, Norlin-Weaver, Willemsen. Member Robb moved and Member Ledder seconded that the minutes of the special meeting of May 19, 2009; regular meeting of May 19, 2009; the special meeting of June 1, 2009; the special meeting of June 8, 2009; and the minutes of the special meeting of June 15, 2009, be approved. All members voted Aye.

RECOGNITIONS

State Champions – Edina High School Competition Cheer Team – Coach Jen Carter and three of the 35 members of the team were recognized and congratulated by Superintendent Dressen and the Board for placing 1st at state and 5th nationally in competition.

State Champions – Edina High School Boys' Tennis Team – Coach Gary Aasen and five members of the team were recognized and congratulated by Superintendent Dressen and the Board on their many accomplishments at the state level.

REPORTS

Intermediate School District 287 Update – ISD 287 Superintendent Sandy Lewandowski and Board Liaison to 287 Peyton Robb provided an update on the many programs and services (140+) that 287 provides to its 13 member districts – services that the member districts would find difficult to provide for themselves. A video on some of the programs and services was viewed. District 287's partnerships with the University of Minnesota, Hennepin County and Best Buy were also noted.

State Assessment Update – Dr. Thel Kocher, director of research and evaluation, shared the preliminary results of the MCAs and BSTs. These preliminary results show that Edina has made strong progress in reading and math over the last four years – well above state averages. The district needs to address some concern with subgroup performance in math, not as much in reading, but the district's student groups performed better than Minnesota averages. Results are preliminary because MDE (Minnesota Department of Education) is still cleaning up its database of test results. Dr. Kocher also shared what students need to do to receive a diploma from a Minnesota high school. Final results will be released shortly with parents receiving individual student reports in mid-September. He noted that MDE tries to get the preliminary results out as soon as possible so students can get into remedial programs over the summer.

Edina Alt Comp Plan – Dr. Jenni Norlin-Weaver, director of teaching and learning, shared the history of Q-comp which began five years ago in Minnesota. She noted the president's call for reform of the teacher pay system and the shift in the Gates Foundation's focus to teacher effectiveness. Rob Gardner, alt comp facilitator, updated the Board on the alt comp plan this past school year, noting the focus on student

success and professional growth and increased support for teachers. He shared there were approximately 7000 face-to-face interactions/meetings with teachers and their instructional coaches. Individual meetings evaluate a teacher's progress toward goals which are developed around professional growth areas, student learning goals and school improvement plans. He shared that a survey among those teachers who answered it showed a very positive response about the program.

2008-2009 Leadership Action Plan – Superintendent Dressen shared the timeline and process regarding the BRRRG (Budget Reduction, Reallocation, and Revenue Generation) process; including the decisions and recommendations made, the BRRRG impact to staff and programs, and budget enhancements (including one-time enhancements). Mr. Willemssen, director of business services, shared a projected general fund budget scenario for 2009-10 and 2010-11. He discussed the delayed state aid factor and its effect on the budget in 2009-10 and 2010-11 – a 73%/27% shift. Member Robb noted that the money shift costs school districts money and the shift may not be paid back for several years. He also expressed concern over combing the BRRRG process and enhancements – he didn't want to see class sizes affected and the enhancement process doesn't have measurable goals. Member Ledder inquired as to when a decision on the budget had to be made to which Mr. Willemssen answered that the decision is due June 30 but adjustments can be made in July, if necessary.

CONSENT ITEMS BEFORE THE BOARD

It was moved by Member Cella and seconded by Member Almog that the resolutions in Volume 80, Reports 440 through 453, pages 814-837 be approved. All members voted Aye. These reports are:

- 440 Personnel Recommendations
- 441 Community Education Services Personnel Recommendations
- 442 Expenditures Payable on June 8, 2009
- 443 Expenditures Payable on June 22, 2009
- 444 Bond Fund Expenditures Payable on May 28, 2009
- 445 Bond Fund Expenditures Payable on June 8, 2009
- 446 Alternative Facilities Bond Expenditures Payable on May 28, 2009
- 447 Alternative Facilities Bond Expenditures Payable on June 8, 2009
- 448 Commendation of Edina High School 2008–2009 Competition Cheer Team
- 449 Commendation of Edina High School 2008–2009 Boys' Tennis Team
- 450 Gifts from Creek Valley Elementary School PTA
- 451 Gift from Highlands Elementary School PTA
- 452 Gift from Edina Lacrosse Association
- 453 Gift from John and Jill Trautz

ACTION ITEMS BEFORE THE BOARD

2009–2010 General Fund (01) Budget: It was moved by Member Hedberg and seconded by Member Johnson that the resolution in Volume 80, Report 454, page 838 appended, be amended as follows:

Page 838.14 under “Reduce elementary Spanish program (Eliminate in grade 2; provide in grades 4/5)” to read, “(Eliminate in grade 2; *provide in grade 3 for 2009-10; continue to provide in grades 4/5*).”

Page 838.15 under Background Information for “Purchase of emergency communication software for schools to communicate with families” to include, “*With ongoing annual costs of approximately \$3-4 per student per year.*”

Page 838.15 under Background Information for “Purchase online payment software for families (See Appendix I for additional information)” to include, “*Families will be responsible for fees of approximately 4.2% per transaction.*”

All members voted Aye to the amendment.

Member Almog moved and Member Cella seconded the resolution be approved as amended. Six members voted Aye. One member voted Nay. The motion passed.

2009–2010 Food Service Fund (02) Budget: It was moved by Member Hedberg and seconded by Member Cella that the resolution in Volume 80, Report 455, pages 839-843, be amended as follows:

“Approve the 2009-2010 Food Service Revenue Budget in the amount of \$3,205,000 and the Expenditure Budget in the amount of \$3,268,000” and under the Background Information to read, “Based on this, expenditures will exceed revenues by \$63,000, an amount that will come from our ever-expanding fund balance.”

Comments: Member Hedberg suggested not raising the cost of meals for next year. Chair Meyer suggested adjusting the resolution’s Background Information to reflect the no increase in meals.

All members voted Aye to the amendment.

Member Almog moved and Member Johnson seconded that the resolution be approved as amended. All members voted Aye.

2009–2010 Transportation Fund (03) Budget: It was moved by Member Johnson and seconded by Member Robb that the resolution in Volume 80, Report 456, pages 844-847, be approved. All members voted Aye.

2009–2010 Building Fund (06) Budget: It was moved by Member Almog and seconded by Member Cella that the resolution in Volume 80, Report 457 pages 848-852, be approved. All members voted Aye.

2009–2010 Debt Redemption Service Fund (07) Budget: It was moved by Member Johnson and seconded by Member Almog that the resolution in Volume 80, Report 458, pages 853-856, be approved. All members voted Aye.

2009–2010 Internal Service Fund – Dental (20) Budget: It was moved by Member Johnson and seconded by Member Almog that the resolution in Volume 80, Report 459, pages 857-860, be approved. All members voted Aye.

Food Service Management Contract Renewal: It was moved by Member Johnson and seconded by Member Almog that the resolution in Volume 80, Report 460, page 861, be approved. All members voted Aye.

Workers' Compensation Insurance Renewal: It was moved by Member Ledder and seconded by Member Cella that the resolution in Volume 80, Report 461, page 862, be approved. All members voted Aye.

IEA Contract Renewal for 2009–2010: It was moved by Member Ledder and seconded by Member Johnson that the resolution in Volume 80, Report 462, page 863, be approved. All members voted Aye.

Rubbish Disposal Service Contract: It was moved by Member Johnson and seconded by Member Ledder that the resolution in Volume 80, Report 463, page 864, be approved. All members voted Aye.

High School Copier Contract: It was moved by Member Cella and seconded by Member Ledder that the resolution in Volume 80, Report 464, page 865, be approved. All members voted Aye.

Purchase of McAfee Active Virus Defense System Software: It was moved by Member Cella and seconded by Member Johnson that the resolution in Volume 80, Report 465, page 866, be approved. All members voted Aye.

Purchase of Reason Computers for Staff and Students: It was moved by Member Robb and seconded by Member Johnson that the resolution in Volume 80, Report 466, page 867, be approved. All members voted Aye.

Purchase of Computer Monitors for Staff and Student Computers: It was moved by Member Ledder and seconded by Member Almog that the resolution in Volume 80, Report 467, page 868, be approved. All members voted Aye.

Comment: Chair Meyer would like to see an annual report on all the expenditures. Dr. Burke, director of media and technology, suggested creating a breakdown by school, equipment and budgets used.

Purchase of HP Compaq Notebook Computers for Staff: It was moved by Member Ledder and seconded by Member Hedberg that the resolution in Volume 80, Report 468, page 869, be amended to include “*and Students*” in the Subject.

Comment: Member Ledder noted in the Background Information that five computers were being purchased for students.

All members voted Aye to the amendment.

Member Cella moved and Member Almog seconded that the resolution be approved as amended. All members voted Aye.

Purchase of HP Compaq Notebook Computers for Students: It was moved by Member Johnson and seconded by Member Cella that the resolution in Volume 80, Report 469, page 870, be approved. All members voted Aye.

Purchase of Staff and Student Laptops for 1-to-1 Pilot Program: It was moved by Member Ledder and seconded by Member Johnson that the resolution in Volume 80, Report 470, pages 871-872, be amended as follows:

Delete “per year” so sentence reads, “Approve the purchase of two hundred (200) HP Compaq 6535b Notebook computers from TIES for \$121,000.”

All members voted Aye to the amendment.

Member Almog moved and Member Hedberg seconded that the resolution be approved as amended. All members voted Aye.

Purchase of Calculators for Edina Middle and High School Students and Staff: It was moved by Member Johnson and seconded by Member Ledder that the resolution in Volume 80, Report 471, page 873, be approved. All members voted Aye.

Purchase of Mathematics Texts for Edina Middle and High School Students: It was moved by Member Ledder and seconded by Member Johnson that the resolution in Volume 80, Report 472, page 874, be approved. All members voted Aye.

Purchase of Mathematics Texts for Edina High School Students: It was moved by Member Ledder and seconded by Member Cella that the resolution in Volume 80, Report 473, page 875, be approved. All members voted Aye.

Revised Policy 3518.1 – Business and Noninstructional Operations, Emergency Management: It was moved by Member Johnson and seconded by Member Cella that the resolution in Volume 80, Report 474, pages 876-879, be approved. All members voted Aye.

New Policy 109 – School District, School District Advisory Teams: It was moved by Member Ledder and seconded by Member Johnson that the resolution in Volume 80, Report 475, pages 880-882, be approved. All members voted Aye.

New Policy 217 – School Board, Legislative Involvement: It was moved by Member Johnson and seconded by Member Cella that the resolution in Volume 80, Report 476, pages 883-885, be approved. All members voted Aye.

New Policy 432 – Personnel, Assignment and Transfer of Teachers: It was moved by Member Johnson and seconded by Member Almog that the resolution in Volume 80, Report 477, pages 886-892, be approved. All members voted Aye.

New Policy 435 – Personnel; Teacher Supervision, Performance Improvement and Evaluation: It was moved by Member Cella and seconded by Member Ledder that the resolution in Volume 80, Report 478, pages 893-900, be approved. All members voted Aye.

New Policy 437 – Personnel; Resignation, Termination or Nonrenewal of Activity Position: It was moved by Member Cella and seconded by Member Ledder that the resolution in Volume 80, Report 479, pages 901-903, be approved. All members voted Aye.

New 600 Series Policies – Education Programs, Phase I: It was moved by Member Johnson and seconded by Member Hedberg that the resolution in Volume 80, Report 480, page 904, be approved. All members voted Aye.

New Policy 911 – Community Relations, Use of Volunteers in Schools: It was moved by Member Johnson and seconded by Member Cella that the resolution in Volume 80, Report 481, pages 905-908, be approved. All members voted Aye.

DISCUSSION ITEMS BEFORE THE BOARD

2009–2010 Leadership Action Plan: Member Ledder asked that the success indicators be attached to the plan. Member Hedberg would like to see environmental/recycling removed from the plan because it's been ongoing for three years.

Revised Policy 412 – Personnel; Resignation, Layoff, Termination or Nonrenewal of Employee: Member Cella shared that addressing the issue of layoffs best fit in this policy.

New 600 Series Policies – Education Programs, Phase II: Member Almog would like to see religious music refrained from at academic events, as noted in Appendix I of Policy 609, Religion. She would also like to see stronger language used regarding the amount of homework given to students each evening in Policy 610, Student Homework. Dr. Norlin-Weaver, director of teaching and learning, suggested adding guidelines in an appendix to the policy.

Rescind Series 4000 Policies – Personnel: Superintendent Dressen noted these policies are replaced by the 400 Series Policies, Personnel, which have been adopted by the Board.

ANNOUNCEMENTS

Dr. Dressen thanked the Board members for attending all the numerous functions the past month. Principals Locklear invited the Board to visit the high school Friday morning at 8:30 to learn more about ALP. Member Ledder shared new Welcome Center folders with the Board.

At 10:00 P.M., it was moved by Member Johnson and seconded by Member Cella that the meeting be adjourned. All members voted Aye.