

INDEPENDENT SCHOOL DISTRICT 273  
OFFICIAL MINUTES OF THE MEETING OF JULY 21, 2008

REGULAR MEETING  
7:04 P.M.

Edina Community Center  
5701 Normandale Road  
Room 349

SCHOOL BOARD MEMBERS PRESENT:

Ms. Cathy Cella  
Mr. Jeff Johnson  
Ms. Bert Ledder  
Mr. Randy Meyer  
Mr. Peyton Robb

MEMBERS ABSENT:

Ms. Idith Almog  
Mr. Brian Hedberg

PRESIDING OFFICER: Chair Randy Meyer

7:04 – 8:32 P.M.

ADMINISTRATIVE STAFF PRESENT:

Dr. Ric Dressen, Superintendent of Schools  
Mr. Jay Willemsen, Director of Business Services  
Mr. Doug Johnson, Director of Community Education Services and Community Relations  
Dr. Jenni Norlin-Weaver, Director of Teaching and Learning  
Dr. Michael Burke, Director of Media and Technology Services  
Dr. Thel Kocher, Director of Research and Evaluation

CERTIFIED CORRECT:

CERTIFIED CORRECT:

\_\_\_\_\_  
Mr. Randy Meyer, Chair

\_\_\_\_\_  
Ms. Bert Ledder, Clerk

(Official Publication)  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
DISTRICT 273 EDINA, MINNESOTA  
July 21, 2008

7:04 P.M. Chair Meyer called to order the regular meeting of the Board of Education. Members present: Cella, Johnson, Ledder, Meyer, Robb. Members absent: Almog, Hedberg. Staff present: Dressen, Willemsen, Johnson, Norlin-Weaver, Burke, Kocher. Member Johnson moved and Member Cella seconded the amendment of the minutes of the regular meeting of June 16, 2008, to read "Valley View and Edina Community Center lockers" rather than "Valley View and South View lockers" on page 942.5. All members voted Aye to the amendment. Member Johnson moved and Member Cella seconded the approval of the minutes of the regular meeting of June 16, 2008 as amended, the minutes of the special meeting of June 16, 2008, and the special meeting of July 2, 2008. All members voted Aye.

#### RECOGNITIONS

- Edina KIDS Club National Accreditation – Meg Barrett, KIDS Club and Youth Development/Youth Service Coordinator; and Edina KIDS Club Site Managers Jane Tierney, Carrie Proctor, Sandy McVay, Angie Misgen and Terry Wellumssen

#### REPORTS

- Annual IEA (Institute for Environmental Assessment) Report – Jason Kuehl, Project Manger, IEA
- Wellness Report – Jay Willemsen, Director of Business Services; and Dr. Jenni Norlin-Weaver, Director of Teaching & Learning
- 2007-2008 and 2008-2009 Leadership Goals and Action Plan Update – Dr. Ric Dressen, Superintendent

#### CONSENT ITEMS APPROVED BY UNANIMOUS VOTE

1. Personnel Recommendations
2. Community Education Services Personnel Recommendations
3. Expenditures Payable on June 23, 2008
4. Expenditures Payable on July 7, 2008
5. Bond Fund Expenditures Payable on July 9, 2008
6. Bond Fund Expenditures Payable on July 11, 2008
7. Membership in the Association of Metropolitan School Districts (AMSD), 2008–2009
8. Membership in the Educational Cooperative Service Unit (ECSU) of the Metropolitan Twin Cities Area, 2008–2009

9. Membership in the Minnesota School Boards Association (MSBA), 2008–2009
10. Membership in the Minnesota State High School League (MSHSL), 2008–2009
11. Appointment of Medical Advisor
12. Community POWER Environmental Education Tool Kit for Early Childhood Family Education Programs Grant Contract
13. Student Teaching Agreement with the University of Wisconsin – Eau Claire
14. Student Teaching Agreement with Grand Canyon University
15. Highlands Discovery Grade 3 to Eagle Bluff Reserve
16. Highlands Continuous Progress Grades 1-5 to Eagle Bluff Reserve – October
17. Highlands Continuous Progress Grades 1-5 to Eagle Bluff Reserve – November
18. Highlands Continuous Progress Grades 1-5 to Wolf Ridge Environmental Learning Center
19. Highlands Continuous Progress Grades 1-5 to Deep Portage Conservation Reserve
20. Highlands Discovery Grade 4 to Deep Portage Conservation Reserve
21. Gifts from Edina Basketball Association
22. Gift from Ecolab
23. Gift from Edina High School Student Council
24. Gifts from Valley View Middle School PTSO
25. Gift from Edina Baseball Team

#### ACTION ITEMS APPROVED BY UNANIMOUS VOTE

1. Board of Education December Meeting Dates – Truth in Taxation Hearing
2. Health and Safety Plan
3. Health and Safety Attachment 99 Plan, appended
4. New Memorandum of Agreement with Intermediate School District 287, appended
5. Leadership Development with TeamWorks International, appended
6. Excelling in Leadership and Service Expectations Pilot
7. World Language Text Materials for Use in Secondary Schools
8. Purchase of Reason Computers for Student Classroom Use
9. Outdoor Sign for Edina Community Center
10. Valley View Middle School Plumbing
11. Purchase of Music Instruments
12. Purchase of Buses
13. Purchase of GPS Systems

#### ACTION ITEM AMENDED AND APPROVED BY UNANIMOUS VOTE

New Series 500 Policies – Students, Phase V, appended

#### DISCUSSION

1. Board of Education Agenda, 2008-2009

2. Board of Education Committee Appointments, 2008-2009
3. Edina Public Schools Action Initiatives 2008-2009, appended
4. 6000 Series Policies – Instruction, Renumbered Phase; appended
5. New Policy 6148 – Instruction; Athletics, Fine Arts and Activities – Participation and Academic Eligibility, appended
6. New Policy 6149 – Instruction, Student Activity Programs, appended

### LEADERSHIP UPDATE

1. Staffing Update
2. Enrollment Update
3. 2008-2009 School Year News

### ANNOUNCEMENTS

Superintendent Dressen shared that there will be a Board work session on August 11 or 13, as well as August 25 and 26.

Member Ledder shared that the Board Policy Committee will meet on July 24. Dr. Dressen also shared that the Board Finance Committee will meet on August 8.

The meeting adjourned at 8:32 P.M. The minutes and resolutions are on file at the district office, 5701 Normandale Road, and are open to public inspection.

Mr. Randy Meyer, Chair

Ms. Bert Ledder, Clerk

## OFFICIAL MINUTES OF THE BOARD OF EDUCATION OF JULY 21, 2008

7:04 P.M. Chair Meyer called to order the regular meeting of the Board of Education. Members present: Cella, Johnson, Ledder, Meyer, Robb. Members absent: Almog, Hedberg. Staff present: Dressen, Willemsen, Johnson, Norlin-Weaver, Burke, Kocher. Member Johnson moved and Member Cella seconded the amendment of the minutes of the regular meeting of June 16, 2008, to read "Valley View and Edina Community Center lockers" rather than "Valley View and South View lockers" on page 942.5. All members voted Aye to the amendment. Member Johnson moved and Member Cella seconded the approval of the minutes of the regular meeting of June 16, 2008 as amended, the minutes of the special meeting of June 16, 2008, and the special meeting of July 2, 2008. All members voted Aye.

RECOGNITIONS

Edina KIDS Club National Accreditation – Meg Barrett, KIDS Club and Youth Development/Youth Service Coordinator, shared that the Edina KIDS Club managers had gone through the national accreditation process, a very extensive process. She introduced Edina KIDS Club Site Managers Jane Tierney, Carrie Proctor, Sandy McVay, Angie Misgen and Terry Wellumssen and thanked them for all their effort.

REPORTS

Annual IEA (Institute for Environmental Assessment) Report – Jason Kuehl, Project Manger, IEA, reviewed his role and provided a list of current health and safety programs in the district and shared the 2008-2009 areas of focus. He noted that the Board's action would be required later in the meeting on the district's health and safety program, and Attachment 99 performance criteria.

Wellness Report – Mr. Jay Willemsen, Director of Business Services, reviewed the history of the district's wellness program. He noted that food service staff continues to make progress in adhering to the district's nutritional guidelines as established by the district's food service committee. He shared that vendor contracts reflect the district's wellness guidelines and have resulted in healthier purchases by students. He stated that wellness guidelines and communication with families have had an impact on food in the classrooms. Dr. Jenni Norlin-Weaver, Director of Teaching & Learning, shared that this has included snack time and birthday treats at the elementary level and changes in the Family and Consumer Sciences (FACS) and health curricula at the secondary level. She noted that there were three new physical education courses in 2007-2008 with fitness as the focus. One of these courses was a flexible physical education course that included online monitoring. Member Cella expressed her appreciation for the flexible physical education course and noted that this fits with the district's goal of personalized learning. Member Robb inquired about ways to measure the physical education curriculum. Dr. Norlin-Weaver shared there is an effort underway to develop core tools to objectively evaluate a student's progress. Chair Meyer asked how wellness

guidelines differ for staff and students. Mr. Willemsen shared that the emphasis has been on students, however this fall, the district's insurance committee will conduct an online staff health survey. Staff members will have the option of participating in follow-up activities. Member Ledder suggested including students on the district wellness committee.

2007-2008 and 2008-2009 Leadership Goals and Action Plan Update – Dr. Ric Dressen, Superintendent, shared the district's six strategic directions: maximizing student achievement; providing a safe, creating an inspiring and welcoming environment; expanding opportunities for students as responsible citizens and leaders; learning beyond the classroom; student leadership, and maximizing resources. Dr. Norlin-Weaver noted that an initial baseline of success measures was developed in 2007-2008 based on preliminary data. The measures will be reviewed again in fall 2008. These success measures, which are made up of 24 separate measures, will give the district information on how the district is doing related to the strategic directions. Superintendent Dressen noted that it is a two-year process to finalize the success measures and look at the data that will need to be collected for these measures. Dr. Thel Kocher, Director of Research and Evaluation, gave an overview of the recent results from MCA tests. He noted that for the last three years, Edina has had the top score in the state in reading and math. He stated that the Adequate Yearly Progress (AYP) results will be released on August 5. Superintendent Dressen noted the "big 3" goals for 2008-2009: enhancing personalized learning, implementing the Edina Alternative Compensation Plan, and enhancing district leadership practices. He also highlighted several initiatives for the 2008-2009 school year within each of the six strategic directions. He noted that the Board will discuss these goals further at an August work session.

#### CONSENT ITEMS BEFORE THE BOARD

It was moved by Member Johnson and seconded by Member Robb that the resolutions in Volume 80, Reports 4 through 28, pages 10-56, be approved. All members voted Aye. These reports are:

- 4 Personnel Recommendations
- 5 Community Education Services Personnel Recommendations
- 6 Expenditures Payable on June 23, 2008
- 7 Expenditures Payable on July 7, 2008
- 8 Bond Fund Expenditures Payable on July 9, 2008
- 9 Bond Fund Expenditures Payable on July 11, 2008
- 10 Membership in the Association of Metropolitan School Districts (AMSD), 2008–2009
- 11 Membership in the Educational Cooperative Service Unit (ECSU) of the Metropolitan Twin Cities Area, 2008–2009
- 12 Membership in the Minnesota School Boards Association (MSBA), 2008–2009
- 13 Membership in the Minnesota State High School League (MSHSL), 2008–2009
- 14 Appointment of Medical Advisor

- 15 Community POWER Environmental Education Tool Kit for Early Childhood Family Education Programs Grant Contract
- 16 Student Teaching Agreement with the University of Wisconsin – Eau Claire
- 17 Student Teaching Agreement with Grand Canyon University
- 18 Highlands Discovery Grade 3 to Eagle Bluff Reserve
- 19 Highlands Continuous Progress Grades 1-5 to Eagle Bluff Reserve – October
- 20 Highlands Continuous Progress Grades 1-5 to Eagle Bluff Reserve – November
- 21 Highlands Continuous Progress Grades 1-5 to Wolf Ridge Environmental Learning Center
- 22 Highlands Continuous Progress Grades 1-5 to Deep Portage Conservation Reserve
- 23 Highlands Discovery Grade 4 to Deep Portage Conservation Reserve
- 24 Gifts from Edina Basketball Association
- 25 Gift from Ecolab
- 26 Gift from Edina High School Student Council
- 27 Gifts from Valley View Middle School PTSO
- 28 Gift from Edina Baseball Team

#### ACTION ITEMS APPROVED BY UNANIMOUS VOTE

Board of Education December Meeting Dates: It was moved by Member Ledder and seconded by Member Cella that the resolution in Volume 80, Report 29, page 57, be approved. All members voted Aye.

Health and Safety Plan: It was moved by Member Johnson and seconded by Member Ledder that the resolution in Volume 80, Report 30, pages 58-62, be approved. All members voted Aye.

Health and Safety Attachment 99 Plan: It was moved by Member Johnson and seconded by Member Robb that the resolution in Volume 80, Report 31, page 63, be approved. All members voted Aye.

New Memorandum of Agreement with Intermediate School District 287: It was moved by Member Cella and seconded by Member Johnson that the resolution in Volume 80, Report 32, page 64, be approved. All members voted Aye.

Comments: Member Robb, district representative on the Intermediate District 287 Board, shared that District 287 is reformatting its bylaws and an action plan with a greater focus on gifted and talented students and special education students. He shared that the District 287 Board will now have 13 members instead of 26, or one from each member district rather than two. Member Ledder shared information about a recent article in the *Star Tribune* about District 287's new school in Richfield. Chair Meyer thanked Member Robb and Ms. Maureen Andre-Knudsen, former Board member, for their participation on the District 287 Board.

Leadership Development with TeamWorks International: It was moved by Member Cella and seconded by Member Johnson that the resolution in Volume 80, Report 33, page 65, be approved. All members voted Aye.

Excelling in Leadership and Service Expectations Pilot: It was moved by Member Johnson and seconded by Member Robb that the resolution in Volume 80, Report 34, pages 66-67, be approved. All members voted Aye.

Comment: Superintendent noted that the Board had accepted the recommendations of the *Excelling in Leadership and Service* report in June. The district will work with the Board on full implementation over the next two years.

World Language Text Materials for Use in Secondary Schools: It was moved by Member Johnson and seconded by Member Robb that the resolution in Volume 80, Report 36, page 69, be approved. All members voted Aye.

Purchase of Reason Computers for Student Classroom Use: It was moved by Member Robb and seconded by Member Johnson that the resolution in Volume 80, Report 37, page 70, be approved. All members voted Aye.

Comment: Dr. Michael Burke, Director of District Media and Technology Services, noted that this purchase is part of the one-time expenditure budget recently approved by the Board.

Outdoor Sign for Edina Community Center: It was moved by Member Cella and seconded by Member Ledder that the resolution in Volume 80, Report 38, page 71, be approved. All members voted Aye.

Valley View Middle School Plumbing: It was moved by Member Johnson and seconded by Member Cella that the resolution in Volume 80, Report 39, page 72, be approved. All members voted Aye.

Purchase of Music Instruments: It was moved by Member Ledder and seconded by Member Robb that the resolution in Volume 80, Report 40, pages 73-74, be approved. All members voted Aye.

Purchase of Buses: It was moved by Member Cella and seconded by Member Robb that the resolution in Volume 80, Report 41, page 75, be approved. All members voted Aye.

Comment: Mr. Willemssen shared that the life of the district's buses has improved from eight to ten years to 12 to 14 years.

Purchase of GPS Systems: It was moved by Member Cella and seconded by Member Robb that the resolution in Volume 80, Report 42, page 76, be approved. All members voted Aye.

ACTION ITEM AMENDED AND APPROVED BY UNANIMOUS VOTE

New Series 500 Policies – Students, Phase V: It was moved by Member Cella and seconded by Member Ledder to amend the resolution in Volume 80, Report 35, page 68, to:

Add “Pursuant to the Pupil Fair Dismissal Act” language to section VIII B of Policy 506 – Student Discipline.

All members voted Aye to amend the resolution.

It was moved by Member Cella and seconded by Member Johnson to amend the resolution in Volume 80, Report 35, page 69, to:

Regarding Policy 538 – Field Trips/Travel, add:

“Via bus, van or car” for extended trips returning after 1:00 am

“At their own expense” to chaperone criminal background check information

Remove Appendix I.

All members voted Aye to amend the resolution.

It was moved by Member Robb and seconded by Member Cella to approve the amended resolution. All members voted Aye to the amended resolution.

DISCUSSION ITEMS BEFORE THE BOARD

Board of Education Agenda, 2008-2009: Member Robb suggested adding a presentation from District 287 as part of the agenda. Member Ledder noted that she would like to see a visit to a secondary school.

Board of Education Committee Appointments, 2008-2009: Chair Meyer noted that the committee appointments will be discussed further at the August work sessions.

Edina Public Schools Action Initiatives 2008-2009: Superintendent Dressen noted that these had been shared earlier in the meeting.

6000 Series Policies – Instruction, Renumbered Phase: Superintendent Dressen shared that this phase involved moving some Series 500 (student) policies to Series 6000 (Instruction). These policies will be reviewed further when the Series 6000 policies are discussed in early 2009. Member Robb noted that he would like to see consistent use of EDLINE and other online tools written into policy at that time.

New Policy 6148 – Instruction; Athletics, Fine Arts and Activities – Participation and Academic Eligibility: Superintendent Dressen shared that this policy reflects current practice and Minnesota State High School League wording. The intent was to create consistency among activities. The policy will be reviewed further by the Board Policy Committee.

New Policy 6149 – Instruction, Student Activity Programs: Superintendent Dressen shared that this policy reflects current practice and Minnesota State High School League wording. The policy will be considered during strategic planning for activities.

### LEADERSHIP UPDATE

Staffing Update: Superintendent Dressen shared that the district continues to move forward with hiring for the 2008-2009 school year.

Enrollment Update: Superintendent Dressen noted that the district is going out of its way to welcome and register new students. They are visiting apartment buildings in the district to help people meet the registration deadlines.

2008-2009 School Year News: Superintendent Dressen shared that the district is gearing up for the implementation of the Edina Alternative Compensation Plan. He shared that Chris Buckner, a superintendent intern, will be joining the district in the fall.

Superintendent Dressen noted that the 2008-2009 Activities Calendar has been mailed to all families. He thanked Betty Elliott for the health services report. He noted that the district continues to monitor rising utility costs and may need to make budget adjustments in the fall.

### ANNOUNCEMENTS

Superintendent shared that there will be a Board work session on August 11 or 13, as well as August and 26.

Member Ledder shared that the Board Policy Committee will meet on July 24. He shared that the Board Finance Committee will meet on August 8.

At 8:32 P.M., it was moved by Member Hedberg and seconded by Member Robb that the meeting be adjourned. All members voted Aye.