

Credit by Assessment Guidelines and Application - EHS Mathematics
Edina Board Policy 620
Effective starting June 15, 2011

Criteria

- The student must be a full time Edina student.
- A student may attempt Credit by Assessment only once for each course.
- Credit for Assessment may not be attempted for a course for which a student has previously received a grade or an incomplete.
- Courses that are sequential must be addressed in the same sequence. If a course requires a prerequisite, the student must have received credit for the prerequisite before attempting the assessment for the course.
- If the student is successful in meeting the criteria, the student's transcript will show the credit earned and a course grade of Pass. Credit by Assessment is a Pass/Fail option.
- To be awarded credit, the student must successfully complete the cumulative course assessment at a B level (80% or higher).
- There is no option for Enriched or AP credit through this assessment process. However, a student may choose to take an AP exam to earn college credit.

Information about the assessment

- The assessment will be aligned with the content of the chapters described below which includes state and local standards.
- You may use a 4x6 note card (both sides) on the exam. Only handwritten notes are allowed.
- On the Algebra, Geometry, Advanced Algebra and FST exams, a TI83/84 or TI-Nspire CAS calculator is allowed but is not required. Students should bring their own calculator.

On the Precalculus test, some questions require the use of a scientific calculator. A TI83/84 calculator is allowed. A TI-Nspire CAS is NOT allowed. Students should bring their own calculator.

Courses and Chapters

Course	Required Chapters
Algebra	1 – 12
Geometry	1 – 12, 14.1 – 14.5
Advanced Algebra	1 – 11
Functions, Statistics, and Trigonometry	1 – 11
Precalculus	Prerequisites Chapter, Chapters 1 – 6, and Appendices A1, A2, and A3

Student Responsibilities

1. Submit an online application before Friday, May 27, 2011. The website is <http://tiny.cc/EHSmathCBA>.
2. Acquire a text book for the course. One option is to check out a book from the EHS Media Center before Friday, May 27, 2011. Another option is to purchase a book from amazon.com.
3. Plan your summer to be available to take the assessment (2 hours long) offered on one of the following two days:
August 18, 2011, 1:00 p.m. - 3:00 p.m.
August 19, 2011, 9:00 a.m. - 11:00 a.m.
Location: Edina Community Center, 3rd Floor, Room # 346
4. If you checked out a book, return the book to the EHS Media Center following the assessment.

Instructor Responsibilities

1. Review the course curriculum.
2. Teach the curriculum and monitor student progress including unit exams.
3. Prepare the student for the final assessment.

Counselor Responsibilities

1. Make any appropriate changes to the student's transcript and schedule after the assessment.

Parent Responsibilities

1. Make tutor arrangements.
2. Monitor the student's responsibility to complete the course work.
3. Arrange for the student to be available for the testing dates.
4. Ensure the textbook is returned.

Math Coordinator Responsibilities

1. Collect the assessments from the math teachers and ensure that the assessments are aligned with the courses.
2. Proctor the assessments.
3. Grade the assessments.
4. Report the assessment results to the counselors via email within 3 days after the student completes the assessment.
5. Ensure that Credit by Assessment information is publicly available.
6. Ensure that curriculum information is publicly available so tutors have the information they need to prepare students without having the teacher materials.

Additional Information

1. Edina Board Policy 620.
<http://www.edina.k12.mn.us/district/board/edinabpm/600/620.pdf>
2. Descriptions/requirements for each course:
<http://www.edina.k12.mn.us/teach/curriconline/psearchforcourses.cfm>
3. The MN Academic Standards:
http://education.state.mn.us/MDE/Academic_Excellence/Academic_Standards/index.html

Contact Information

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