

BUILDING USE PERMIT

Edina Public Schools

Building permits need to be obtained and must accompany any group using the building.

Application Date _____

Permission is requested by _____
Name of Organization

to use the facilities listed below in the _____
Name of Building

Facility <small>List all rooms</small>	Date <small>(Day of Week) Month Day Year</small>	Time <small>From To</small>	Rental Charge

Name or Reason for the event _____

Number of People Expected _____

Remarks (include special equipment and arrangements) _____

Printed Name _____

Address _____

City _____ State _____ Zip _____

Telephone Number _____

Fax Number _____

Email _____

The undersigned, his/her organization and its members, in consideration for the use of the above described room or facility, will be financially responsible for and will indemnify, protect, defend and save harmless Independent School District #273 from all loss, damage, costs, expenses, liabilities, and litigation, including reasonable attorney's fees resulting from or arising out of use of such room or facility, normal wear and tear and depreciation of the facilities excepted.

Signed _____

Note: If custodians are not scheduled to work at the time you rent a room or facility, charges for custodial time will be \$40.00/hour on Monday through Saturday and \$55.00/hour on Sundays and Holidays. These charges will be billed at a later date.

APPROVED BY:

Building Principal

Director of Business Service